Measuring Guide for Cellular Shades and Pleated Shades

Choose a Mount Type: **Inside Mount or Outside Mount**
(See next page if you need help deciding which mount is best for your windows.)

### Inside Mount
Window treatments are installed inside the window casing.

- **Measure Depth:** See chart on next page to determine if window casing has enough depth for an inside mount window treatment.
- **Measure Width:** Measure the inside width of window casing in three places. Record narrowest measurement.
- **Measure Height:** Measure the inside height from the top of window casing to top of sill in three places. Record longest measurement.

**Note:** Do not take any deductions for clearance. The manufacturer will take a **3/8”** deduction off the overall width for a perfect fit.

### Outside Mount
Window treatments are installed outside the window casing. Mount directly to wall or molding.

- **Measure Width:** Measure width to be covered. We recommend **1 1/2”** overlap on each side of the window (**3”** total) for optimum light control and privacy. Record measurement.
- **Determine Headrail Location:** Determine if headrail will be on molding or above molding and mark spot.
- **Measure Height:** Measure height to be covered from top of headrail location to top of sill or lower if overlap is desired for additional light control and privacy. Record measurement.

**Note:** The manufacturer takes NO deductions on outside mount installations.
Mounting Considerations

### Reasons for Choosing Inside Mount

**Clean Look**
- Inside mount treatments are installed inside the window casing, showcasing attractive window trim.
- The window opening frames the window treatment for a finished, clean appearance.

**Allows Sill Space on Deep Windows**
- In some deep-set windows, the window treatment can be installed to allow plants or other items to be placed in front of the window treatment on the sill.

### Limitations of Inside Mount

**Light Gaps**
- A small deduction in the width is taken at the factory to allow for proper operating clearance, and this causes a small gap on each side of the window treatment, affecting the treatment’s ability to darken a room.

**Obstructed View**
- The stack (compressed portion of the window treatment when fully raised) will obstruct part of the view from the window.

**Architectural Obstacles**
- Obstacles, such as handles and cranks, can interfere with the operation of inside mount treatments.

### Reasons for Choosing Outside Mount

**Improve Privacy and Light Control**
- Light gaps on the side of the window treatment can be substantially diminished or eliminated.

**Fewer Installation Limitations**
- Outside mount window treatments are ideal for covering nonsquare windows.
- Outside mount window treatments are installed higher than the window opening for an unobstructed view when fully raised.

**Architectural Obstacles**
- Outside mount window treatments can clear obstacles like handles and cranks.

**Enlarge the Look of a Small Window**
- Increase overlap above and below or to each side of the window.

**Hide Window Trim**
- Outside mount window treatments can easily hide unattractive window trim.

### Limitation of Outside Mount

**Required Surface Above Window Frame**
- Outside mount brackets require at least 2" of flat surface above window or on window frame for mounting brackets; projection brackets or shims can be ordered if needed to clear frame or molding.

### Depth Requirements for Inside Mount

<table>
<thead>
<tr>
<th>Cellular and Pleated Shades</th>
<th>Control Type</th>
<th>Minimum Depth Mount (inches)</th>
<th>Flush with Casing (inches)</th>
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<tbody>
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<td>⅜&quot; Cellular Shades</td>
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<td>• Single Cell</td>
<td>Standard Cord Lift</td>
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<td>• Cordless Lift</td>
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<td>• Continuous-Loop Lift</td>
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<td>• Motorization</td>
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<tr>
<td>• Single Cell</td>
<td>Standard Cord Lift</td>
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<td>2¼</td>
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<td>• Cordless Lift</td>
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<td>• Continuous-Loop Lift</td>
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<tr>
<td>• Single Cell</td>
<td>Cordless Lift</td>
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<td>3¼</td>
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<td>• Motorization</td>
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<tr>
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# Measuring and Ordering Worksheet

## Window #1

### Measuring

**For Inside Mount**
- **Depth of window casing:** __________
- Measure width of window in three places and circle the narrowest width below:
  - **Width #1:** __________
  - **Width #2:** __________
  - **Width #3:** __________
- Measure height of window in three places and circle the longest height below:
  - **Height #1:** __________
  - **Height #2:** __________
  - **Height #3:** __________

**For Outside Mount**
- **Width:** __________
- **Height:** __________

### Ordering

**Mount Type:**
- **Inside**
- **Outside**
- **Ordering Width:** __________
- **Ordering Height:** __________
- **Type of Blind or Shade:** __________
- **Style Name:** __________
- **Color Number:** __________

**Controls and Options to Consider:**
- Corded
- Cordless
- Bottom Up/Top Down
- Sun Up/Sun Down
- Combination Shades
- Continuous-Loop
- Motorization
- Cornice: __________
- Valance: __________
- Other: __________

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## Window #2

### Measuring

**For Inside Mount**
- **Depth of window casing:** __________
- Measure width of window in three places and circle the narrowest width below:
  - **Width #1:** __________
  - **Width #2:** __________
  - **Width #3:** __________
- Measure height of window in three places and circle the longest height below:
  - **Height #1:** __________
  - **Height #2:** __________
  - **Height #3:** __________

**For Outside Mount**
- **Width:** __________
- **Height:** __________

### Ordering

**Mount Type:**
- **Inside**
- **Outside**
- **Ordering Width:** __________
- **Ordering Height:** __________
- **Type of Blind or Shade:** __________
- **Style Name:** __________
- **Color Number:** __________

**Controls & Options to Consider:**
- Corded
- Cordless
- Bottom Up/Top Down
- Sun Up/Sun Down
- Combination Shades
- Continuous-Loop
- Motorization
- Cornice: __________
- Valance: __________
- Other: __________

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## Window #3

### Measuring

**For Inside Mount**
- **Depth of window casing:** __________
- Measure width of window in three places and circle the narrowest width below:
  - **Width #1:** __________
  - **Width #2:** __________
  - **Width #3:** __________
- Measure height of window in three places and circle the longest height below:
  - **Height #1:** __________
  - **Height #2:** __________
  - **Height #3:** __________

**For Outside Mount**
- **Width:** __________
- **Height:** __________

### Ordering

**Mount Type:**
- **Inside**
- **Outside**
- **Ordering Width:** __________
- **Ordering Height:** __________
- **Type of Blind or Shade:** __________
- **Style Name:** __________
- **Color Number:** __________

**Controls & Options to Consider:**
- Corded
- Cordless
- Bottom Up/Top Down
- Sun Up/Sun Down
- Combination Shades
- Continuous-Loop
- Motorization
- Cornice: __________
- Valance: __________
- Other: __________