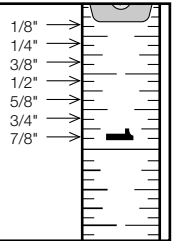


Measuring Guide for Board-Mounted Top Treatments

Double-check your work—always measure twice to ensure accuracy.

Tools and Tips

- Steel tape measure — do not use cloth tape
- Pencil
- Round measurements to the nearest $\frac{1}{8}$ "



Measuring Guidelines

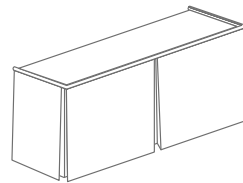
Tips for getting started:

1. Use a steel tape measure. Measure to the nearest $\frac{1}{8}$ ".
2. Take measurements at the top of window, as not all windows are perfectly square.
3. If ordering top treatments for multiple windows, make sure to measure each window individually.

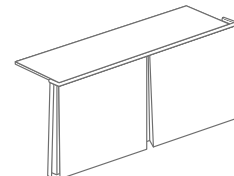
Board-Mounted Top Treatments

Measure Notes:

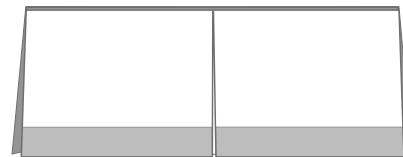
- An inside mount top treatment has a depth of 3" (mounting board/dust cover)
- Measure depth of window casing to determine if it will accommodate an inside mount
- Determine inside or outside mount



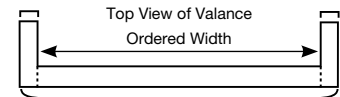
Outside Mount (side view)



Inside Mount (side view)



Example: Kick Pleat

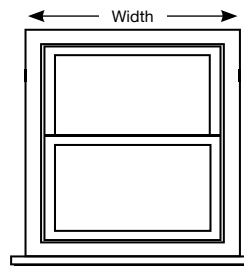


Finished width will be approximately $\frac{1}{2}$ " wider than ordered width.
Soft fold and formal valance—approximately 1" wider than ordered width.

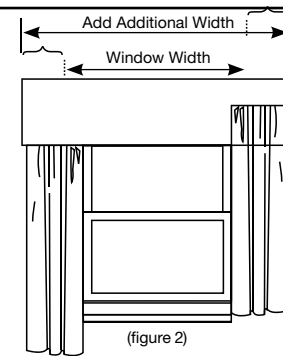
Mounting Options

Outside Mount:

1. Measure window width including molding (see figure 1).
2. Add any additional width desired, especially if hanging curtain panels or sheers under cornice (see figure 2). Round up to the nearest full inch.
3. Recommended 2" minimum clearance on face and sides when mounting over a drapery (see figure 3).
4. Recommended 1" when mounting over inside mount treatments.

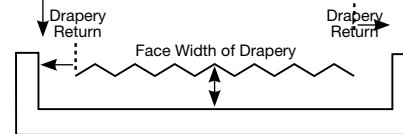


(figure 1)



(figure 2)

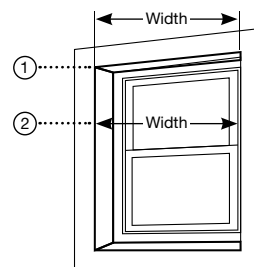
Minimum 2" needed when going over draperies



(figure 3)

Inside Mount:

1. Measure the exact width of the window opening at the very top of the casing (see figure 4).
2. Measure the exact width of the window opening down from the top, depending on the desired length of top treatments being ordered.

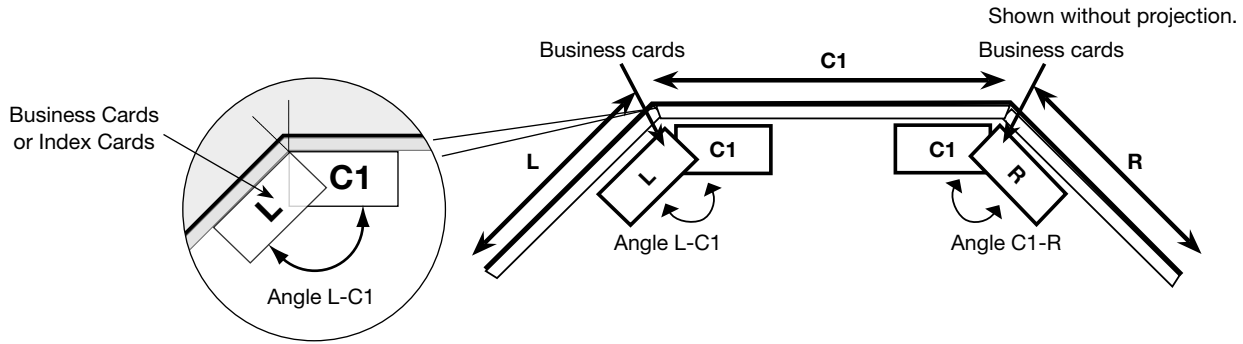


(figure 4)

NOTE: Measure twice and document the smaller dimension, as not all window openings are perfectly square.

Bay and Corner Windows

- Available in select board-mounted valances
- Measure bay angle using protractor or angle finder, or use two business cards in bay corner as illustrated.



Measure:

L and R: Width of each side window from the corners on the mounting surface to the point you would like to cover

C1: Width of the center window on the mounting surface from corner to corner

Angle L-C1:

Angle C1-R:

Angle between the (L) and (C1) windows

Angle between the (C1) and (R) windows