

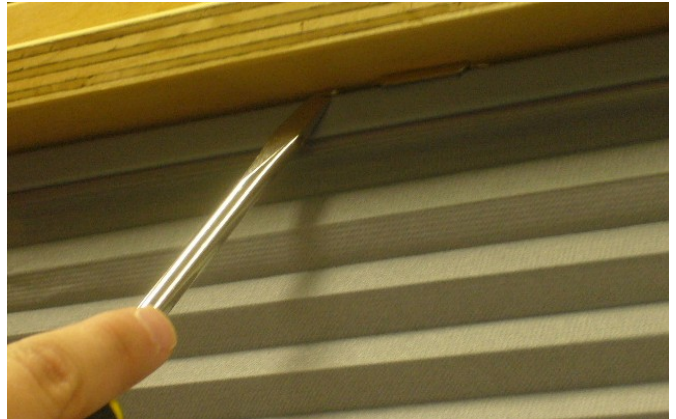
TASK: Restring and Replace Cord Lock for Cellular, Pleated or Roman Shades

Use If/When: Cord lock or wear bar on steel headrail needs to be restrung or replaced.

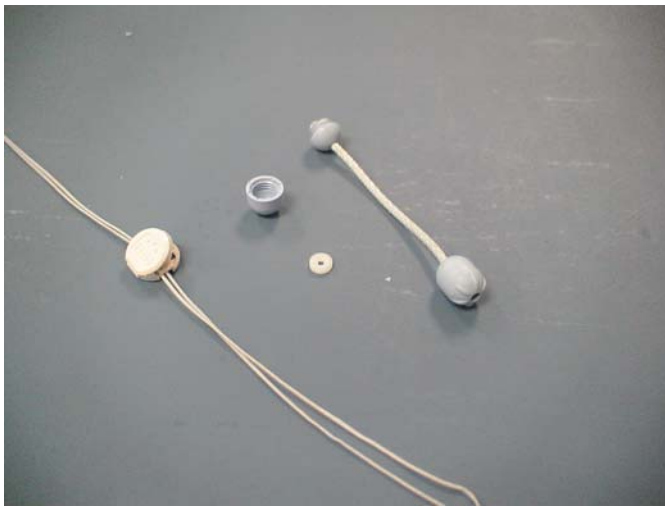
Tools Needed: Flathead Screwdriver, Needle-nose Pliers, Crochet Needle

- If restringing a shade and do not need to replace the cordlock, skip step 5.
- If replacing only the cordlock, skip steps 6 and 7.
- If replacing just the wear bar, follow step 9 only.

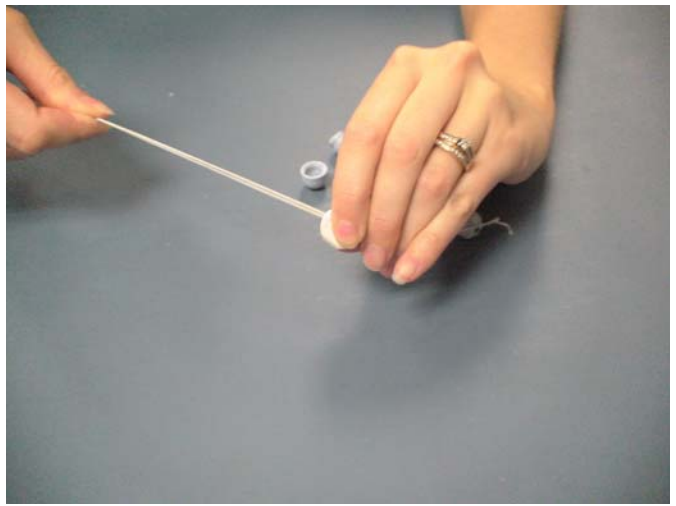
1. Remove shade from installation brackets using a flathead screwdriver. Pull bracket arm toward you. Insert tip of screwdriver between the front of the headrail and the bracket.



2. Unscrew the top joiner ball. Set aside danskord (thick rope cord). Untie joiner ball knot. Remove joiner ball and washer.



- STEP 3 FOR CELLULAR SHADES ONLY**
3. Slide snap tassel off cord.

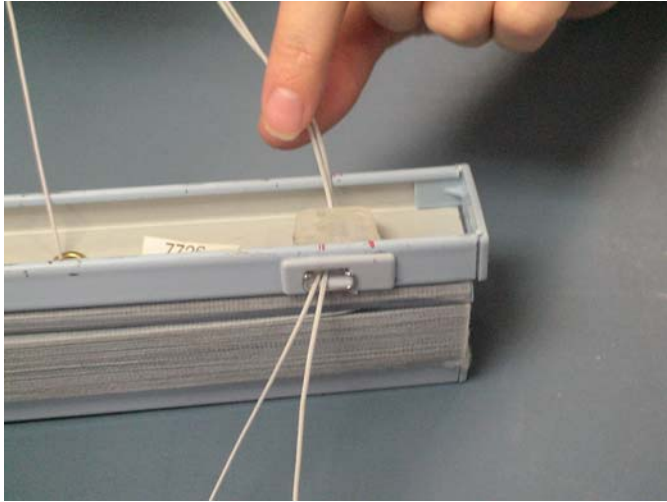


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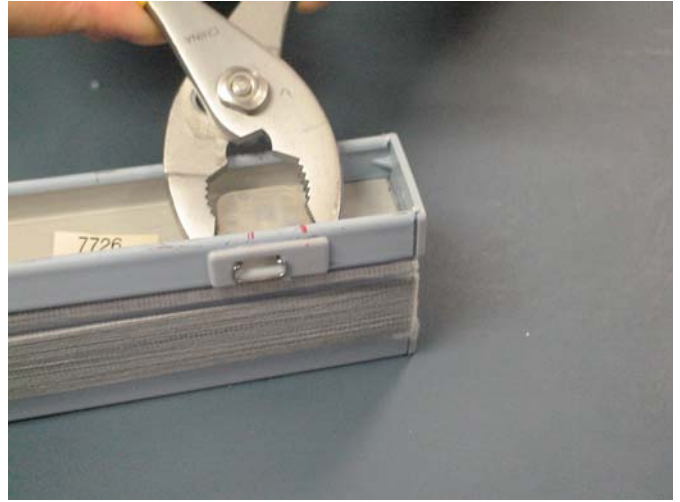
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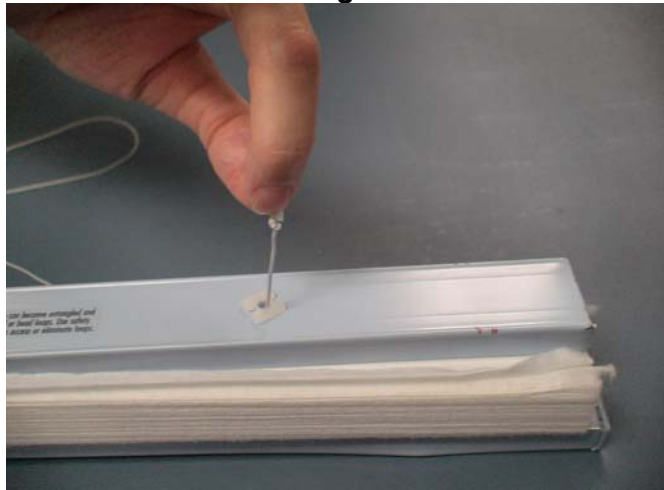
4. Remove cord from cord lock.



5. Use a pair of pliers to remove the cord lock. When removing, both sides of the cord lock should be pushed at the same time or push wing and move one side at a time.



6. Remove cord from blind by pulling knot in bottomrail. Do not remove plastic washers. Match new cord to existing cord length in the shade. If unable to match, cut cord lengths using the formula: **shade length + shade width + 20"**

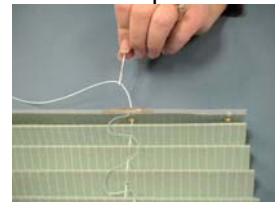


7. Place double knot at end of cord. Use large needle to feed cord up through the bottomrail, fabric and headrail.

Cellular:



Pleated: Note: For shades with loop tape, be sure the cord is threaded through each loop. Count the number of loops to match the number of pleats.



Roman:



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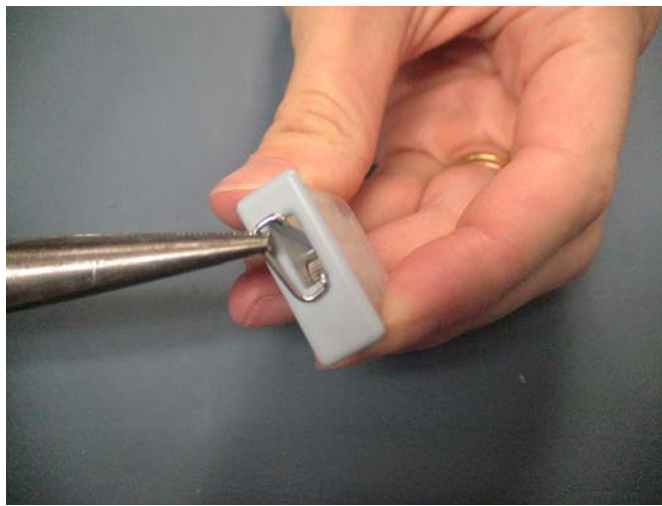
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8. Feed the cord over the top of the rail toward the cord lock. Feed the cord through the cord lock rout hole from the back.



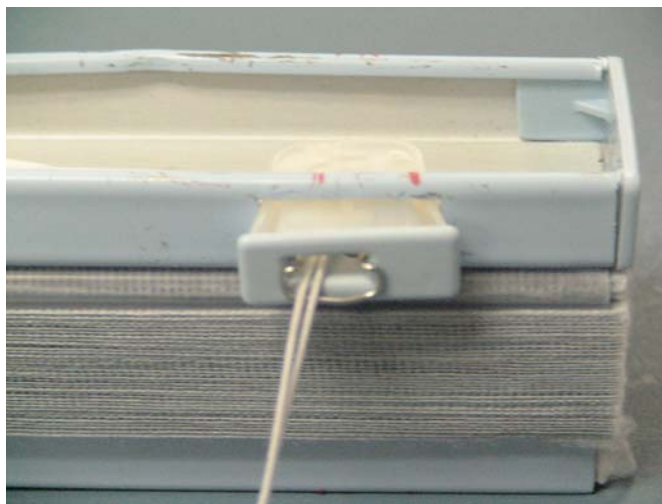
9. Insert the wear bar into the cord lock by using pliers. Hook one side of the wear bar first, followed by the other side.



10. Feed the cord through the cord lock, making sure the cord is between the silver rivet and the roller in the cord lock.



11. Snap cord lock into headrail.



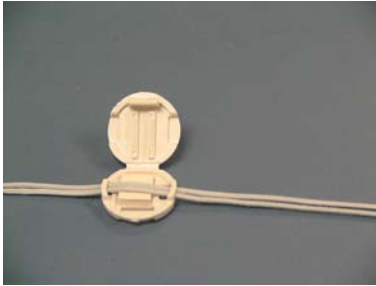
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STEP 12 FOR CELLULAR SHADES ONLY

- 12.** Attach new snap tassels to cord. The cord will slide under the tabs on the top and bottom. Snap cover closed.



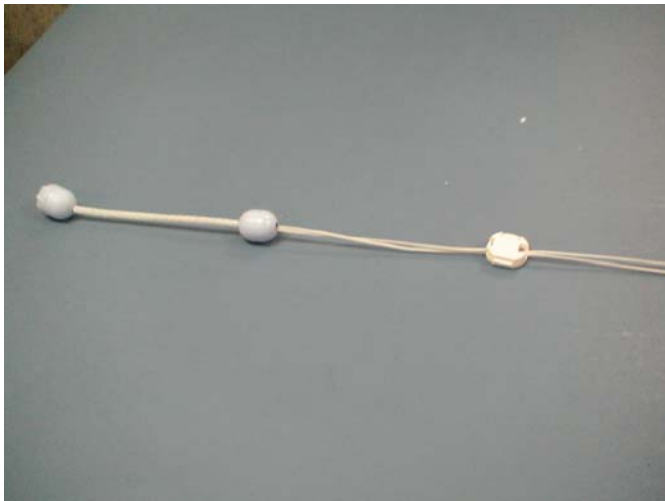
Or the cord will sit in the grooves of the stop tassel.



- 13.** Replace top joiner ball and washer. Trim cords to same length if necessary. Tie knot in end of cord.



- 14.** Screw two halves of the joiner ball together. Continue turning until you hear two clicks.



- 15.** Replace shade in the brackets by resting shade against brackets. To lock the shade into the brackets, slide the swivel arm into the headrail opening.

